

Get the best from your people ...
and reduce cost and labor turnover.

Complete management of the employee lifecycle - recruitment, onboarding, HR, scheduling, payroll and employee engagement.

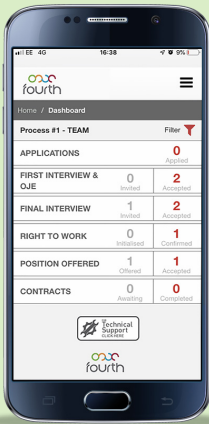
Fourth helps you hire, train, pay and retain the best talent. Our workforce management solution is built specifically for the hospitality sector to simplify processes and help managers handle every aspect of their staff - getting them out of the back office and to the front of house with their customers and teams.



APPLICANT TRACKING

Manage the end to end hiring process - clearly, simply and transparently.

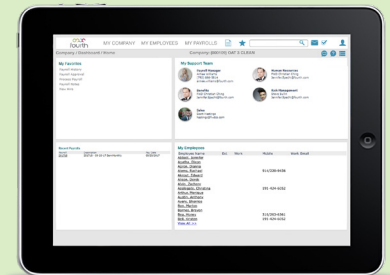
- Avoid duplication and errors with information flowing through the system, from applicant tracking to onboarding, scheduling and payroll.
- Drastically reduce the time and cost of hiring new staff.
- Eliminate paper with a fully digital process, including electronic signatures.
- Immerse applicants in your culture from day one with a fully branded careers page.



HR & ONBOARDING

Manage and retain the best - clearly, simply and transparently.

- One, cloud-based, fully integrated system - no more duplication and errors.
- Eliminate paper from the process through complete digitization, including digital signatures.
- Drastically reduce administration and costs through automation and employee self-serve.
- Ensure applicants complete the correct information with automatic serving of the correct federal, state and local tax filing forms.
- Manage Paid Time Off (PTO) requests and reduce unauthorized absences, while automatically adjusting pay.
- Know how your teams are really doing and who your stars are - with smart analytics and graphical dashboards.

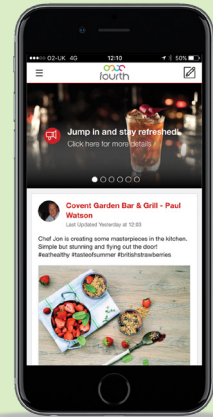


EMPLOYEE ENGAGEMENT

Connected, engaged, productive staff.

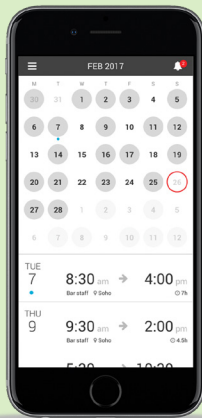


- Fourth Engage: a branded, mobile solution that integrates fully into the Fourth platform.
- Reduce staff turnover by creating a strong culture for greater employee happiness.
- Employees are always up-to-date via regular, easy-to-post communication: new menus, new starters and new openings.
- The guest experience is improved by highly engaged employees.
- Employee management is simplified: staff can access and update their own information, schedules, holidays and more in seconds on their mobile devices.
- Keep your staff motivated, loyal and on-brand, regardless of their location.



WORKFORCE PLANNING

Get more accurate schedules with item and action based forecasting.

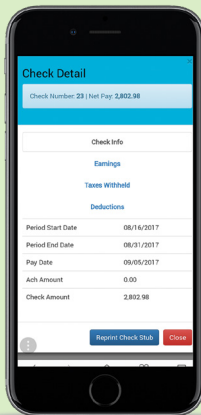


- Create perfect schedules with easy-to-use tools and advanced demand forecasting technology - no more over- or understaffing.
- Optimize schedules with real-time time and attendance integration.
- Improve collaboration with staff able to suggest unavailability or request shift swaps, and managers offering open shifts.
- Get insight into workforce requirements with multiple levels of schedule approvals and snapshot comparisons.
- Gain total management control with accurate wage reporting and sales forecasting.



PAYROLL

Fast, easy, accurate and secure payroll services specifically designed for hospitality.



- Fourth's Payroll Service takes care of paying your employees, with no hidden costs.
- On demand access to a dedicated, qualified Payroll Hospitality Specialist.
- Eliminate risk of penalties, as compliance with payroll legislation is looked after by Fourth.
- Easily manage all aspects of payroll for all employees in a single system, built to manage multiple employments, varying pay rates, shift work, variable hours, temporary staff and PTO.
- Powerful payroll analytics tell the story behind the data and enable better, faster decision making.
- Manage service charges and tips with complete compliance.
- Eliminate risk of missing deadlines with Fourth making payments to employees, government agencies, states and garnishments on your behalf.



Contact us to find out how Fourth will help your business

203.838.3700
www.fourth.com

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